

July 18, 2017

Dear Patients, Colleagues, & Friends of Brookwood Family Medicine:

This letter is notification of Dr. DeJarnette and Copas' retirement and closing of our medical practice, Brookwood Family Medicine. The practice will officially be closed as of 29 September 2017, and we will no longer be available to attend to our patient's healthcare needs after that date.

Patients who will need routine prescription refills close to 29 September should consider making an earlier appointment in August or September. Similarly, a patient who has routine lab orders due may elect to have them done, then be seen for a final office visit with us to review results. Walk-in appointments will not be available after 22 September, and prescription refills will not be authorized or received after 29 September 2017.

It has been our privilege to be your primary care providers. To assist our patients in continuing to receive needed care, we will be happy to provide one copy of necessary records from your file at no cost, either to you personally or to your new PCP. Please complete, sign, and return the enclosed authorization to release medical information with the designee clearly indicated. Please understand that the office staff will need 3-5 business days to copy records and be aware that any future or additional copies will be subject to the legally allowed copy fee.

You may locate another provider by checking with your health plan for their in-network provider list, asking family and friends for recommendations, or calling local hospitals for their reference list. Local options include Eastside, Gwinnett and Dekalb Primary Care Groups. Our website, www.brookwoodmedicine.com, will remain operational for one year and will have information on how to obtain medical records after our closure date, medical release forms, etc.

Again, it has been an honor to work and serve in this community as your primary care provider. We want to thank you for your loyalty and patronage. Our years here have been filled with wonderful experiences and memorable patients.

Best wishes for your health and happiness.

Sincerely yours,



Hugh M. DeJarnette, MD and Cheryl A. Copas, MD